

**Convent Glen Orleans Wood Community Association
Minutes for November 21, 2016**

1. **Introduction of Board and guests (as required)**
2. **Approve agenda – Approved by consensus**
3. **Orientation to meeting**
4. **Approve minutes Moved by Lindsay Bradshaw, seconded by Miranda Gray.
Carried**
 - 4.1 AGM minutes are reviewed and approved by the board but only become final when approved at the next AGM. **Motion** by Lindsay, seconded by Lisa to approve. **Carried.**
 - 4.2 **Motion** to approve minutes of bank information meeting by Lindsay and seconded by Lisa. **Carried**
5. **President's Update**
 - 5.1 Federation of Citizen Assembly meeting update (OMB discussion)
FCA is preparing a letter to the Ontario Municipal Board to make OMB accessible to everyone, not just to developers. The cost to apply to address them is prohibitive at this time.
 - 5.2 Terry Fox Dog park signage (completed)
 - 5.3 Notification: The city has proposed a campground at Bob MacQuarrie for Canada Day 2017 (city reviewing Nov 22) June 29 to July 2. It would likely be RV parking. It will be a temporary bylaw change to allow for this.
 - 5.4 Rink team planning update: see attached written report.
 - 5.5 Federal Official Language consultation - November 24, 2016, at 7:00 p.m. at the Shenkman Arts Centre
 - 5.6 City budget: Miranda has requested information from our councillor regarding the major issues mentioned in the budget highlights which are in our area i.e. Billberry Creek Inlet and Flood Control, Quarry Ridge Park (path rehabilitation project). Any information received will be shared at a future meeting.

5.7 Proposal: letter supporting community policing at current levels. Miranda will draft a letter to the Police Service suggesting that Community Policing has had a positive impact in the past and would continue to be an asset to our current community events. **Motion by Karen, seconded by Lisa for Miranda to draft and send a letter as discussed. Carried**

Lindsay pointed out that Miranda has been doing a good job as President for the past few years. Thank you Miranda.

6. Communications

6.1 The website is now quite badly out of date. We could make a task force for the short term work of updating the website and one for long term communication strategy work (the same people could be on both) Also a suggestion that we reach out to local high schools to see if a student wants to do this as an assignment, use as a reference, have someone (teacher) sign off on volunteer hours.

6.2 We are re-evaluating the communications committee. Instead of having one committee responsible for all communications, individuals would take on special projects. Lisa is willing to make this change and take on special projects. Lindsay is prepared to take on translating, and Louis Caron may be willing to help out with that too.

6.3 We need to make some really concrete decisions on the website in the next meeting. A suggestion was made that maybe the old minutes be backed up in The Cloud.

6.3 Ian Gadbois has talked to a teacher at St. Matthew's High School who is willing to take on the website with a group of students. But they would just do the mechanics and we still need to give them the information. Keith Merlo is willing to work with the students. Next step would be to meet with the teacher, Keith and Ian and a board member.

6.4 Another proposal, Ian's son, Nick, has just graduated in communications and is interested in becoming a board member. He is also willing to work with students on the website.

6.5 In the short term, we need to update the website with new members and remove old members. We will hide pages that are not updated.

6.7 Newsletter: Are we ready to do a door to door drop of newsletters, a couple of times a year, maybe to promote a specific event such as the winter carnival?

Ian suggested we use MailChimp to send out a monthly newsletter, or bimonthly newsletter. We might consider using information from outside groups such as schools, hockey groups, cubs etc.

6.8 Louis suggested our communication strategy should include Facebook, Website, Email newsletter and paper newsletters. Ian suggested that we set up a booth at Metro to sign up people on the email list. Miranda suggested we have an Ipad at the winter carnival to sign people up too. Gary Bradshaw suggested we poll the Facebook members to see who is on the email list. He also suggested that we try to get our name in the Orleans Star more often. (and other local paper). Louis agreed that we should use the resource of our local newspapers more often and more effectively.

Other than an immediate update of the webpage, we will table this discussion until the next meeting.

7. Catchment area for ORCOC

7.1 The pre-amalgamation city boundaries are still used to determine who is serviced by which resource centre in Ottawa.

7.2 This means some part of our association are referred to the ORCOC (Centrum Boulevard) and some are sent to EORC (Gloucester Centre)

7.3 The centres are independent of the city. We'd have to get them to agree to realign. Christine and Miranda will contact the stakeholders on this and report back at a later meeting.

8. New Business

8.1 Green's Creek point as a pathway destination Jean Lepage wrote a letter to Eva Katic and Michael Muir (National Capital Region) with a copy to Guy Laflamme (city of Ottawa) saying we would like to promote the area and would like to build a structure and picnic tables to enjoy that specific area. He suggested we name it after a local indigenous person. His letter was sent Oct 30. No response was received. He called Eva and Michael on Nov 10 and left messages. Eva replied wanting to know why he left a message. She had not received the email yet. So he talked to her about it and explained it further. She seemed receptive but wanted to put it off until next year but has consented to reply within two weeks. The letter tied the spot in with Petrie Island as a stop to that destination. Perhaps encourage cyclists to start at the Aviation Museum, stop at our point for a picnic and cycle on to Petrie Island for the day. Jean is suggesting that all money for any structures there would come from the NCC and the 150th Canadian Anniversary funds.

Louis proposed we do an interpretation centre at that point about Greens Creek, the Mer Bleu Bog and other things in that area. He suggested we get the local First Nations people involved in naming it. Lindsay and Gary suggested they check with the family who provided the bench in memory of a family member before we change the name. There may be a delicate dance around the memorial vs a tourist area.

Generally the board supports Jean, Louis and Ian in pursuing this further. We will offer help where ever we can.

8.2 Louis reported suspicious activities in the area and people asking on Facebook "What do I do". Louis suggested this would be an excellent piece of information to add to our newsletter.

8.3 Karen shared her communications with Bob Monette and police services about U-turns and the Speed on Jeanne d'Arc. This communication came as a result of a conversation and sharing of concerns that happened on our Facebook page. Miranda suggested we address this with a future newsletter to be sent out by MailChimp.

9. Next Meetings

- second Monday of the month
- December 12, January 9, February 13 (Family Day), March 13, April 10, May 8, June 12, July 10, August 14, September 11
- Possibly we will cancel our February meeting if we do the winter carnival
- Our next AGM will be Monday September 25, 2017

10. Action Items: Miranda will meet with the teacher at St. Matthew's and Nick Gadbois before our next meeting.