

**Convent Glen Orleans Wood Community Association**  
**Minutes for February 12, 2018**

**Attendees:** Nicholas Gadbois, Gary Bradshaw, Miranda Gray, Karen Chow, Mireille Brownhill, Fran Childs, Louise MacLaren

1. The agenda was approved by consensus, with additions (item 4, and items 10 a, b, and c).
2. **Motion** to approve the December minutes moved by Karen, seconded by Mireille.  
**Carried.**
3. Miranda updated the board on the following items:
  - CGOWCA is hosting either March or April FCA meeting. The meeting will likely be at Bob MacQuarrie and more details are to follow once the date is confirmed.
  - Miranda informed the board that our membership in the FCA is coming due.
    - **Motion** to pay the annual fee for the FCA moved by Fran, seconded by Nick. **Carried.**
  - Ward 1 Leaders met on Jan 19<sup>th</sup> – all presidents of Community Associations, as well as a representative of the BIA were in attendance.
  - Dogs and public spaces continue to be a challenge, more discussion on this to come in future.
4. Mireille provided a financial update – She noted that there were some discrepancies in the balance sheet presented at the 2017 AGM – Mireille is going through the figures (the discrepancies total about \$30) and this may result in presenting the 2017 balance sheet with corrections at the next AGM.
5. We reviewed the caroling event that took place in December at Symphony Senior Residence. Many residents came out (20+), but there was not as much community participation (singers) as we had hoped. We could improve this next year by starting earlier in terms of recruiting volunteers and holding a practice to confirm participation. It will also help to have many song books with large print for the residents. We can factor songbook creation into our budget planning for next year.
6. We discussed details related to the **planning of the Winter Carnival** event – Miranda, Karen and Fran will be at the Carnival. Mireille has secured more than 10 volunteers for the day to run the games and activities and she will put them in touch with Fran. Nick will find someone to pick up the equipment we are borrowing from the City on Friday Feb 16<sup>th</sup>. The taffy on snow will be delivered that morning around 9:45am. Fran will bring a table for the drink station.
  - **Action:** Nick, Fran, Karen, Miranda, Mireille
7. Nick gave an update on how the St Moritz Rink operations have been running. George is doing a fantastic job, updates Nick regularly regarding the conditions and what is happening with the volunteer team.
8. **Communications team - Nick, Fran and Mireille**
  - The communications team has not met since the last board meeting. Meeting planned for Feb 21<sup>st</sup>. We noted that there have been intermittent issues with the

website loading – Nick has followed up with the person who hosts the site and this should be resolved now.

**9. Planning upcoming events**

**Next event:**

- Winter Carnival – February 19 10am to 2pm – Nick (see item 6)

**Future events:**

- Bike Rodeo – early spring 2018 – Mireille-schools, Miranda-SRO
- Dog walk-a- thon - April 28, 2018 – Emma
- Picnic in the park – summer 2018 - Karen, Gary
- Yoga in the park – summer 2018 – Mireille
- Ward 1 All Candidates Town Hall (September) – Miranda
- Pumpkin parade - October 2018 – Miranda

**10. New Business**

- a. We discussed Facebook Group Standards as some members of the group have asked those of us who moderate. One challenge is that the information around the community standards is less visible when viewing the group on a mobile device. These are the key takeaways from the conversation:
  - i. We want to be careful that we don't become a forum for public shaming
  - ii. We want to have a practice of asking permission before taking anyone's photo and letting them know where we might use it (website, Facebook group, etc)
- b. Mireille reported that she attended the last meeting at the Bruyère Village/Résidence St Louis. She said she was the only community member there, among mainly senior staff. Mireille will follow up with volunteer coordinator to find out whether it was the meeting that community members generally attend or whether there was some mistake.
- c. Mireille is going to investigate a funding opportunity related to hosting events in parks – applications are due on March 5th. This could be a good fit since we are hosting almost all our events in parks.

**11. Agenda Building for future meetings**

- We would like to invite George and any other rink volunteers who can attend to a future meeting
- Miranda will look into inviting the BIA to a spring meeting
- We revisited the idea of moving the meetings to another day of week and decided to park this conversation until August when recruiting new board members rather than changing things part way through the year.

**Next Meeting:** March 12