

Convent Glen Orleans Wood Community Association
Minutes for June 11 2018

Attendees: Gary Bradshaw, Mireille Brownhill, Karen Chow, Fran Childs, 1 community member

Regrets: Nicholas Gadbois, Louise McLaren, Miranda Gray (leave of absence)

Regular Business

1. The agenda was approved by consensus with the addition of items 7. a, b, c.
2. The minutes from the May board meeting were approved. Moved by Mireille, seconded by Karen, carried.
3. Gary updated the board to say that he has taken over all tasks related to board President. He touched base with Miranda since the last board meeting and the transition is complete. Gary will be attending the Habitat for Humanity ceremony on June 14th on behalf of the CGOWCA. Gary talked about an email from Nick advising the board that he is resigning as he is moving out of the community.
4. Mireille updated the board on the financial matters. CGOWCA received the third and final payment for the community rink, signaling that the paperwork and keys were received by the City. She is working on finalizing the insurance, but the quote came back \$100 higher than she had understood it would be. This would make the annual premiums total \$1123.
 - o **Mireille put forward a motion that we pay \$600 for the Directors' and Officers' insurance if the increased price is firm. Seconded by Gary, carried unanimous.**
5. Fran and Mireille updated the board on Communications work. Fran has been using emails about upcoming events and consultations to schedule posts on the Facebook group. The newsletter went out the first week of June. We haven't yet met about ad space but will do so. We spoke about needing to connect with the person who hosts the website since Nick holds this information. Mireille will reach out to Nick to follow up about this. (**Action: Fran, Mireille** – meet regarding ad space)
6. **Planning upcoming events**
 - a. July 1st Canada Day at Petrie – Karen has been working with organizers on this. The main ask is for volunteers to help run the bike parking on Canada Day. CGOWCA will help get the word out about the event and the need for volunteers. Financial support to help with costs of the bike parking equipment is coming from Councillor Jody Mitic. (**Action: all** – recruit volunteers)
 - b. Yoga in the park (lead is Mireille). Mireille is aiming for 4 dates on Wednesdays at 7pm in July and August. The first date is fully confirmed – July 11th at Orleans United Church on the lawn. Mireille is also working on yoga for July 18, August 1, and August 15. (**Action: Mireille**)

- c. Picnic in the park (lead is Karen) – we are aiming for August 18th but need to secure a location. Mireille offered to help secure a location since she is working on the same task for the yoga events. **(Action: Mireille)**

New Business

7. Issues from board members?

- a. Ski Heritage East (SHE) update – Gary informed the board that SHE will be receiving the award that CGOWCA nominated them for with the FCA. We will share this information and a link to the SHE Facebook page.
- b. Eat Together Ottawa – this Ottawa-wide initiative will line up with our picnic event. Once we have the date and location confirmed, Fran will register our event. **(Action: Fran)**
- c. RBC Update – Mireille met with the managers of the branches in our catchment area. They are very interested in getting involved with the community association. They can get involved via our events – staff members could volunteer and get involved. Some events that may line up well are Cleaning the Capital, the dog walkathon, and possibly a co-organized workshop about Fraud.
- d. Summer meeting – will be on August 13th at Gary's home with a focus on AGM planning.
- e. September meeting timing – room 340 at 255 Centrum is booked and confirmed for September 10th for the meeting which will also be a Meet and Greet for people interested in joining the board.
- f. AGM date – September 24th – room 340 at 255 Centrum is booked and confirmed.
- g. Reminder to consider who might be recruit to next year's board. We are trying to find a sponsor for flyers that would help us inform residents of the CGOWCA, which could help recruit new board members. **(Action: Gary)**

8. Question / concerns from the floor? None were raised.

9. Agenda Building

- o The focus of the July meeting is social, and the August meeting will be focused on AGM planning

10. Next Meetings

- o Friday July 13th at Karen's home.