

**Convent Glen Orleans Wood Community Association
Minutes for December 10, 2018**

Attendees: Karen Chow, Mireille Brownhill, Fran Childs, Gary Bradshaw, Miranda Gray, Louise McLaren, Toby Bossert, Garth Williams, two community members

1. The agenda was approved by consensus of those present.

Regular business Items

2. Approve November 2018 minutes (**moved by Mireille, seconded by Karen, carried**)

3. **President's Update**

- Rink Volunteer update – George is interested in taking on the volunteer rink coordinator position. Surface needs to be ready for December 20th. He would like four nets so that there can be two small game areas instead of one large one. Gary is taking the lead on liaising with George.
- Officer positions
 - **Motion:** Not to open the president role for nominations, but to re-open the other three roles for nominations. (moved by Miranda, seconded by Fran, carried)
 - Gary remains President
 - Garth nominated Mireille as Vice-President / Treasurer
 - Mireille nominated Karen and Garth as co-secretaries
 - **Motion:** The slate of volunteers for officer positions as named above is approved. (moved by Miranda, seconded by Garth. 7 in favour, 1 opposed. Carried.)

4. **Communications team**

- Newsletter update – items to add for next newsletter: how to opt in for City of Ottawa newsletters; councilors' newsletters; Winter Carnival;
- Facebook – update on poll – overwhelmingly group members were in favour of continuing to allow advertising once per month. We don't want businesses joining the group, but can redirect them to join with their personal accounts.
 - **Motion:** We continue allowing advertising once per month on the first of the month in the Facebook group, with each member being allowed to post one time each month. (moved by Miranda, seconded by Mireille, carried)
 - **Action:** Miranda to draft revised group terms and send to board for review
- Update on FCA meeting – the next one is on Wednesday in Stittsville – Healthy Transportation Committee will be presenting. Miranda will attend on behalf of the CGOWCA, others are welcome.

5. **Planning upcoming events**

- Christmas Caroling – tomorrow night at Symphony Senior Living – 6:30pm. We have a number of families who have said that they are interested in coming out. Karen's cousin will come play piano. Sure Print has agreed print our songbooks

free of charge in support of the event. Karen, Mireille, Garth, Nicole, Gary and the community members will be going.

- Night ski light event - It doesn't look like this is going to happen this year. Might be something we try to organize for next year to make sure we have enough lead time to collaborate with other community associations.
- Winter Carnival – February 2nd – Fran researched some supplies that could be used for the obstacle course. Proposed we drop the taffy on snow and only offer hot chocolate to reduce the cost of the event. Mireille will reach out to the cadets again to see if they are able to help this year and look into renting the school so that we could have access to a bathroom.
 - **Motion:** To spend up to \$300 on the Winter Carnival in order to invest in equipment that can be reused at future events. (moved by Fran, seconded by Karen, carried)

6. **New Business:**

- Process for adding new members to Facebook group– we want individuals not businesses; we want people to answer the questions; we agree to let people sit in the queue if they don't answer the questions (Facebook will send automatic reminders to them about needing to respond to the questions)
- Review of 2018 Annual General Meeting minutes
 - **Motion:** The board moved to accept the minutes from the 2018 AGM (moved by Miranda, seconded by Toby, carried).
- Updates to any new rules related to the Facebook group terms – Miranda will draft these and share with the board electronically.
- Walkability study – no update for now; add to January meeting agenda
 - **Action:** Mireille to reach out to WISE and Council on Aging to see how we can work together on this
- Outreach for seniors – add to January meeting agenda
- Topic of discussion for new councilor at our Jan meeting – tabled due to time constraints.

7. **Agenda Building**

- Items to add or remove from next month? - Walkability Study, Outreach to Seniors, Caroling event debrief, Winter Carnival update, Facebook group terms review

8. **Next Meetings**

- January 14, February 11, March 11, April 8