

**Convent Glen – Orléans Wood Community Association**  
**Board Meeting, March 11, 2019, 7:00 – 9:00 pm**  
**Meeting Minutes**

1. Introductions  
Present: Karen Chow, Miranda Gray, Mireille Brownhill, Fran Childs, Toby Bossert, Gary Bradshaw, Garth Williams, Louise McLaren, one guest
2. Approval of the Agenda. Agenda was approved by consensus
3. Approval of the Minutes: February 11, 2019. Moved by Karen, seconded by Toby to accept the minutes as amended. Carried. Two abstentions
4. President's Report
  - 4.1 Presidents' Council Meeting. There has not been one since our last meeting. Matt suggested that there will be one next week. Presidents are hoping for it to be held monthly but it has not been that regular so far.
  - 4.2 Suggestion that we send more than one rep was rejected by Matt to keep the meetings small and short.
  - 4.3 Gary will suggest to Matt that if he puts a link to sign up for his newsletter on his new website. If there is a link on his website, we will gladly promote it.
  - 4.4 It was noted that at the rally for affordable housing, Matt Luloff was the only suburban counsellor present.
  - 4.5 There is a budget line of \$750 000 attached to the improvements to the skate park
5. FCA Update (Miranda)
  - 5.1 Last months meeting was focussed on creating a BIA but Orleans already has one. Miranda also attended Transportation Board meeting, FCA was represented there too.
  - 5.2 Miranda also spoke to the Parks people suggesting that when there are plans to renew parks infrastructure (skate park, water park in Hiawatha, Participaction equipment) that they give our association more notice. Parks suggested that they can only do that if we give them a list of the parks (in our area) that we want to know about. Miranda, Fran and Gary went to the meeting about the skate park. No lighting is in the proposal and are trying to work out a design that keeps the drain in the same place. There are also no plans to include washroom facilities.
  - 5.3. Wed, Mar 20 is the next FCA meeting. Miranda cannot attend if anyone wants to attend. The next one after that will likely be in Orleans and Miranda suggested that we are allowed to send 2 reps, maybe we should.

## 6. Treasurer's Report

- 6.1 Budget Update, we are currently overspending but it's ok for now because we have a small surplus from previous years.  
We have not received our third installment for the rink yet, that will come in May.
- 6.2 It will cost \$150 to order 200 more cheques. Motion by Mireille, seconded by Miranda to spend the money to order cheques. Carried.
- 6.3 Mireille is going to ask city if we can be included in city insurance for CGL (Commercial General Liability) insurance. If not, Mireille is going to reach out to Ian Gadbois to see who the SHE is insured by, and what the cost is as it may be less than ours. Mireille will look at other options as well.

## 7. Volunteer Rink Coordinator Position

- 7.1 A review of the management of rink operations (history, budget, responsibilities, oversight and impact) is needed in order to more clearly define the role of volunteer rink coordinator – including expectations, authorities, budget and volunteer recognition
- 7.2 Gary and the city have agreed that we as an association now have the key for the lockbox permanently. We are now in responsible for it.
- 7.3 Mireille shared with the board the rink expenses so far this year in a chart showing previous years spending. Gas and shear pins have recently been purchased.
- 7.4 We have two nets that were donated to us that George will use for the summer. Anything George does in the summer with the rink is not part of our official programming. The city will look after picking up and repairing their own nets.
- 7.5 The bunker door survived the winter with no need for repairs.
- 7.6 Fran suggested we strike a subcommittee to create a job description for rink co-ordinator for the winter. Fran and Garth and Miranda volunteered. Miranda will ask the FCA if anyone already has a description that we can use as a jumping off point.

## 8. Communications

- 8.1 Newsletter Update / Future topics: Latest newsletter has been sent out. Garth is currently struggling through the translation part of the seniors info but hopes to have it ready for the next newsletter. Miranda suggested that we do something about bike safety in the next newsletter too. Volunteer Appreciation Week is in April and can be added to the newsletter. We can thank George and his helpers too and our previous web page host. Also the Walkathon and Bike Rodeo can be included.
- 8.2 Fran printed off Communications stats from Mailchimp as to how many people actually opened the newsletter. 158 people opened the March one. There are 1588 members of the FB group.
- 8.3 Seniors' services Web pages update: Garth is still working on it.
- 8.4 Web hosting. Miranda spoke with the owner of the site and he is ok if we take it over. Miranda is still working on a "contract" with a new host.

8.5 Surveys for FB page was discussed. Suggestions were made such as what kind of events would you like to see? Also a survey of what areas people want us to do a walkability study in.

## 9. Events

- 9.1 Financial Literacy Workshop - March 12, 6:30-8 at OCCRC, promotion for the event has been limited due to computer issues, but some posters have been put up.
- 9.2 Dog Walk - April 27, 2019 Mireille will connect Gary to the RBC contact to arrange dog photo shoot.
- 9.3 Bicycle Rodeo - May 4, 2019 suggested that we move it to the Carine Wilson school because there is more parking and access to the bike path.
- 9.4 Community BBQ RBC will partner with Golden Fries. Karen will take the lead on this. Mireille will request funds from the counsellor. It was suggested we consult with RBC and choose a summer date.

## 10. Other Business

- 10.1 President's Council participation: as mentioned above, it will remain just the President who will participate.
- 10.2 Petrie Landing BRIGIL Tower II Consultation: Tower 1 was advertised as a seniors tower on the edge of town. They are upset that it will be surrounded by other towers and mixed occupancy. There will be another tower near the French college which will likely be student occupied. There are also some challenges around the transit being across the highway from the towers. People may be forced to drive across the highway and park in order to access transit. It is likely that the city will approve it, there is no grounds to refuse it. There is grounds for the Tower 1 people to be upset and may launch a civil suit against Brigil.
- 10.3 Walkability Study – Mireille will reach out to the Council on Aging to use their check list. Wise Women's Initiative for Safe Environment finally got back to Mireille. They usually do smaller areas (one urban city block). We can survey FB to see what areas people feel needs the most attention. We can do maybe one with WISE and then use the format to do our own. Although all of the paths to transit and park paths need to be looked at, we can only do a few. Miranda wondered if WISE do a 'train the trainer' event or do they do one already that we can attend. One area to look at is the gravel path from Orleans Blvd and Place d'Orleans. There was much discussion about what areas we should suggest for the poll/survey. If we hear of an area that needs to be looked at, send it to Mireille and she will discuss it with WISE.
- 10.4 Snow moles are doing their own thing.

## 11. Next Meeting

The next meeting will be held on Monday, April 8, 2019.  
May 13, June 10, July 8, Aug 12.

Meeting adjourned at 8:42 pm