



Meeting Minutes - Sept 9th, 2019

1. Introductions

Present: Gary Bradshaw, Karen Chow, Miranda Gray, Mireille Brownhill, Toby Bossert, Fran Childs, Garth Williams, Louise McLaren and two guests (Karen and Jenna) from Beauchamp.

Regrets: none

2. Approval of Agenda as amended to include Guest's Concerns.

Approved

3. Guest Concerns

3.1 Crosswalk: Karen and Jenna brought an issue to the board. Jenna is a student at Cairine Wilson. She is bringing a concern re: crossing Orleans Blvd. at St. Louis. She is advocating a cross walk be added there. The school, and school board agree it needs to be done. There is already a stop sign there at St. Louis. They are suggesting a three way stop there. Jenna is asking for us to request a cross walk there. Miranda suggested they ask our Counsellor if it is already on the list, and how far down on the list is it. She also suggested they put together a proposal to Counsellor Luloff to ask for a traffic study and traffic calming measures for now. Also ask for the cross walk to be installed north of the intersection. There was much discussion about community partners that could co-sign the proposal, such as the association, Bruyere, the school and school board, maybe even the condo corp. that is close to that intersection. There were also suggestions of things they could do now to raise awareness.

3.2 Splash Pad in Hiawatha park. Karen is concerned that none of the residents in the area were informed about details of the splash pad ahead of time. The city says fliers were sent but many of her neighbours have not received any. She is concerned that the pathway that cyclists, walkers and seniors on scooters use, goes right through the splash pad area between the water area and the benches where parents sit. Karen has already contacted the city and our Counsellor. She is asking that the board also make a request to the city on behalf

of our members to move the benches to the other side of the path. Also move the garbage can and add signage reminding people that dogs are not allowed in the splash pad area. The board has agreed by consensus that we will craft a letter to Matt Luloff. The budget process starts tomorrow, so we should try to have the letter done by end of next week. Miranda will draft the letter.

Regular Business Items

4. Approve June 10th Minutes: A motion was moved by Karen Chow, seconded by Toby, to accept the minutes as presented. Carried

5. President Update –

5.1 No date is scheduled for next President’s Council because Matt is expecting a baby soon.

5.2 Gary noted that they did fix the sidewalk near his home but a manhole cover is still ripped out.

5.3 Gary spoke to Matt right after the fatal bike accident and requested a painted cross walk and tree trimming away from signage. Miranda suggested that we draft a letter urging the city to support Vision Zero. She suggested that we send it to all of the counsellors. Garth suggested that we mention in the newsletter that we sent that letter. We can reach out to other community associations to be a single voice coalition as we send our message to the city. Miranda suggested that the FCA speak as one delegation, and our association speak as another delegation at a committee meeting. Motion by Miranda, seconded by Louise, that the association speak as a delegation on the Vision Zero initiative at the next committee meeting that it comes up in. Miranda and Mireille are tentatively volunteering to do this. Carried

5.4 Greater Avalon requesting support for a Emergency Preparedness Workshop. We will support but not be involved in organizing it.

5.5 Gary has sent out an email that he has received re: sewer replacement at Bilberry Creek. Gary will ask Matt Luloff to remind construction traffic that during the start and end of school hours there will be a lot of student/parent traffic and therefore much caution is required.

6. FCA update – Miranda is on the board of the FCA this year. It has started up for the fall. The big topic at their next meeting is Vision Zero and Transportation.

7. Financials – Mireille reported that she has the draft of the balance sheet ready and will send it out electronically before the AGM. Mireille will also prepare a draft budget for next year and a calendar of events with cost estimates for each item.

8. Communications - Newsletter: Advertising and potential sponsors: Gary suggested we prepare a rate card or rate information. He also suggested we

defer it until the new board is elected. Newsletter ideas were given to Fran, including a repeat of call for volunteers for rink.

9. Events Planning

9.1 BBQ feedback for next year – see written report sent by email

9.2 Yoga in the park feedback for next year: Mireille found two people who volunteered their time, the rest of the instructors were paid. Next year Mireille suggested we budget the same amount for each instructor. It was well attended, up to 30 people, even 12 on a rainy day when it had to be moved indoors. She also suggested we again plan for Wednesday nights in July and August next year. We all agreed by consensus.

10. New Business

10.1 AGM planning for Sept 23 Gary will forward his report to Mireille. Mireille will read it and will chair the meeting. Miranda will help with the rules to make sure the voting is done property. Gary, Mireille and Louise are up for re-election and plan to let their names stand. Garth, Toby and Miranda have one more year on their term. Karen and Fran are stepping down. There are three people who plan to come to the AGM and run for a position on the board. Mireille suggest we make a list of community partners such as schools and other organizations, Orleans Star, BIA's BEAT. Fran will print out newsletter sign up sheets for the AGM. Ecology Ottawa and River Keeper are both coming and have been told they have 10 minutes each to speak.

10.2 Walkability study update: no new news, anyone want to take that on? Maybe postpone until mid-October or maybe in the spring. Mireille is looking for feedback about timing for the training. Miranda volunteered to set up the training.

10.3 Rink Volunteer Job Descriptions - quick update: Since June, Garth has written to the city asking them to clarify their support for community associations, he got a nice non-answer from them. The subcommittee drafted guidelines (internal for the board), and three possible web pages that just need to be simplified before putting up on our website. The committee has written a job description including the compensation they can expect that will be an integral part of the web pages.

10.4 City Sprawl – Miranda There is much conversation about the building going in across from Farmboy, do we want to add our support to the local community association's voice? No decision made. The city is considering expanding the boundaries to accommodate population growth. Miranda proposes that we take a proposal to the FCA to respond to the city's consideration of moving the boundaries by suggesting that instead of taking more land and then spending more

money on creating services (roads, sewers, water), concentrate on densification using the infrastructure already built. Moved by Miranda, seconded by Toby that we give Miranda the mandate to find one other association and make a motion to the FCA. Carried

11. Forward agenda items: Elect new officers, review the calendar

12. Next Meeting is AGM on Sept 23 followed by quick board meeting to establish new officers for the new board

Oct 21 First regular meeting of the new board

Meeting adjourned at 9:05

Action Items:

From 3.2 Miranda to craft a letter to Counsellor Luloff re: splash pad

From 5.3 Miranda to draft a letter to all counsellors re: vision zero

From 5.5 Gary is to call Matt Luloff ask him to remind construction traffic to use caution near the school

From 7. Mireille will send out the draft balance sheet to the board electronically before the AGM

From 10.2 Miranda to set up walkability study training event

Appendix A BBQ Report attached on next page

Appendix A:
Report on the Convent Glen Orleans Wood Community Association BBQ 2019

On July 24th, Karen Chow, Mireille Brownhill (via speaker phone) and Rachelle Brisbois of RBC met to discuss the BBQ that was held on July 20th, 2019. Below is what was discussed.

What went well:

1. The Music. People seemed to generally enjoy the old country music that was provided. Music was provided by Dave Atkinson and friends. Unfortunately, we have no contact information for Dave. All arrangements were made between Dave and an RBC teller during his routine visits to the branch.
2. The vintage fire truck was a great draw. The volunteers from Bytown Fire Brigade were very interactive with the crowd and were great with the children. Contact info: info@bytownfire.ca or 613 744 0595
3. Inviting Jesse to provide the food was key to the success of the event. Jesse purchased all of the food, stored it in his refrigerated trailer and cooked and served it all.
4. The participation of RBC was fantastic. Rachelle indicated that they would be happy to participate in the same way next year.
5. Children enjoyed sitting in the police car and the police officer was very interesting to talk to. Adults and children both enjoyed meeting her.

Ideas for next year:

1. Perhaps it would be better if the CGOWCA contacted Bytown Fire next year so that there would be no confusion about who's event the BBQ is. Also give specific instruction about why the event is happening. As an aside, it was suggested that the Bytown Fire Brigade would be happy to give toonie rides on the fire truck (just around the parking lot?) if we want to make the BBQ a fundraiser for the association. The board would need to discuss this possibility before the planning of another bbq. We would also need to secure the cooperation of Metro as well as the mall manager to use more of the parking lot for the toonie rides.
2. It was suggested that we place all of the tents together along one side of the parking lot so that people would not miss out on any of the activities that were further away. We should also look for other sources of tents to borrow, or even perhaps buy a tent for the association. We could have used a couple more tents this year for our own tables. Also some tents that people could set up their chairs under to listen to the music or eat would be a good idea.
3. Rachelle suggested that if we start the planning in the spring (perhaps April) she could secure an army truck to also participate with the fire truck and the police car. She also suggested that perhaps a cadet group could do some orienteering or geo-caching with the kids next year.
4. If we can borrow a generator, it would be good to move the band closer to where the people are eating/sitting.
5. If planning begins earlier, every retailer in the plaza can be invited to participate in some way. Even the Ultramar station may provide free coffee or something. Each retailer can decide how they would like to participate. Rachelle suggested we go talk to each of

them soon while it is still fresh in their memory and at least get the names of the owners/managers and contact information for later use.

6. Water balloons were well received, but they left a fair amount of garbage behind in the form of small pieces of rubber. Next time, the games area could use water balls (that absorb water and splat a lot of water when thrown) and maybe a small kiddie pool for kids to run through to cool off.
7. If this becomes an annual event, pick a consistent date so that community members come to know when to expect it. For example, we could choose to continue holding the event on the third Saturday of July. That way the retailers and other participants know to plan for it (save the date) in the future.
8. The 200 burgers that were purchased this year ran out about a half hour before the bbq finished. Discuss with Jesse how many to anticipate for next year. There were still hot dogs and Italian sausages available until the end. If we decide we need them, RBC has rolls of tickets available for our use upon request.
9. Other ideas such as a dunk tank (dunk the association president, local councillor) and bouncy castle were discussed. They are expensive to rent so they would only be feasible if someone sponsors them, or we can find a provider to donate their use for a day.