



Minutes December 9th meeting

Attendees: Mireille Brownhill, Gary Bradshaw, Garth Williams, Toby Bossert

Regrets: Louise McLaren, Ben Gorley, Miranda Gray

Guest: Lyse-Pascal Inamuco

1. Welcome

- We have a guest tonight Lyse-Pascal

She is a member of the Alliance des Burundais du Canada

- She is passionate about two issues:
 - Transportation; Not everyone has a car and not everyone has a 9 to 5 shift.
 - Affordable housing. For low income earners as well as seniors, she would like to see more affordable housing spaces in our community.

2. Approval of/modifications to Agenda

- Approved

3. Approval of minutes

- Approval of minutes from [November 11, 2019](#)
- Minutes approved as amended

4. Follow-up on action items from previous meetings

- On December 4th Miranda will speak on behalf of the community association on vision zero - update?
 - Board members will read the article Miranda shared with us.

- Mireille to request the association be added to Habitat for Humanity's distribution list regarding Leacross Landing
 - Mireille wrote to them but received no answer.
- Mireille to find more information about CG Plaza shutting down
 - Mireille contacted the property managers of the CG Plaza about these rumors and they are false
- Garth to discuss rink budget with rink volunteers
 - Garth spoke with the rink volunteers more in the rink update.
- Toby will reach out to Fran to get supplies for Winter Carnival
 - Toby met with Fran and is now in possession of the supplies for the winter carnival.
- Mireille to write to councillor regarding:
 - Marked detours for Terry Fox ravine
 - She asked no answer.
 - Association's budget requests
 - No answer
 - Stage 2 presentation
 - It happened.
 - Lifecycle repairs in the ward
 - No answer

Mireille to follow up again.

5. President's update

- Sponsorship with Myers
 - Super great news
 - Both Myers Nissan and Myers Chevrolet Buick GMC have agreed to sponsor our rink.
 - Budget vote deferred to next meeting.
- Next Presidents' Council meeting
 - Is coming up on Friday December 13th.
- Pre-construction survey with DST Consulting

- Mireille contacted DST, they were happy to hear from her because they have only reached 30% of the target residents.
- She has not heard back from them since her follow-up.
- Stage 2 presentation
 - Our best bet for changes are for pedestrian and cycling infrastructure. We can request a meeting with them Stage 2 staff
 - Most of the build is already designed and negotiated so any suggestions are unlikely to be implemented.
 - Toby brought up his conversation with the Councillor over buses stopping on the Jean D'Arc overpass and limited bike parking in the current design (20 spots rather than 40)
 - There will be no lane closures during peak travel times according to the Stage 2 staff.
 - Concerns about lack of community consultation
 - Gary raised concerns about snowfall to the builders at the meeting. Barriers will limit where the snow can go. If the snow is higher than the tracks then the train will not be able to function properly.
- Questions for Councillor?
 - Changes to the budget consultation process.
 - Toby had a concern outside of our area for Terra Nova Estates bus service they have a 20-minute walk to the bus stop. Mireille will bring this concern to the community representative for that area. Toby will reach out himself to the Councillor.

6. FCA update - Miranda

- No update today as Miranda, our FCA representative is not present.

7. Rink update - Garth

- Partnership Agreement needs to be signed.

- The community association will receive \$2946 from the city for running the rink this season.
- The address they have on file is 1155 St Moritz Ct, the rink address.

- Repairs still required
 - Garth has been having an exchange with the City of Ottawa Program Coordinator for East Ottawa. There is a heater on the water source its installed underground.
 - The exposed wires were for a water heater which has been removed and replaced.
 - They have straightened out the water pipe. They have not put up barriers around the water source or to prevent cars from entering the skating area. They will experiment with extending the lighting.
 - They have committed to emptying the garbage can all winter.
 - Lights will be able to be turned on during the summer to discourage the rink area being used as a hangout for juvenile delinquents.
 - Space heater in the bunker is there and works.
 - Emma (city staff) has put forward the request for the lifecycle maintenance people to repave the rink surface.
 - She suggested we raise it with Matt Luloff as well.
 - We can do signage for our new sponsor. We can't screw in a wooden sign to the boards. But we can put in a canvas banner for Myers has to be on the inside of the rink however.
 - The rink volunteers requested getting a change room.
 - The city is hoping to get a second bench for people to change their skates on.

- Info from "Nice Ice" session

- Garth attended the rink info session led by a gentleman who has been doing this for 30 years.
- 250 outdoor rinks in Ottawa.
- Clear roles for the city, the sponsor (community association) and the operators (volunteers).
 - The manual laid out very clearly what each one's responsibilities are.
 - We (CGOWCA) are responsible for complaints. We're also responsible for snow removal contractors if any. And we are responsible to communicate with the city should any communication be required.
 - It is required we have a first aid kit on site.
 - It is recommended that at least one operator has a safety check done.
 - Incident report forms provided in the manual. The association would need to submit them if an injury or altercation occurs, providing that there is someone there to witness it.

- Inventory required
 - More shovels, more gloves.
 - First aid kit.

- Rink Budget
 - The snowblower maintenance needs to be done. \$100 for maintenance and 50\$ for gas.
 - Equipment rental 60\$ for lawn roller
 - \$60 for supplies.
 - \$90 for shovels, gloves and a first aid kit.
 - Mireille proposed bumping up the amount for supplies to \$150 total.
 - \$150 for independent contractor.

- Garth will explore the possibility of getting "Worry Free Snowblowing" to sponsor our rink and in return they will come and clear our rink a couple times a year. However, there may be a liability issue for the snow removal company.
- We may increase the budget for independent contractors for snow removal depending on the sponsorship.
- Mireille has a valid volunteer sector check.
- Snowblower replacement fund. \$200 is the suggested amount; decision deferred to next meeting.
- Motion to approve rink budget by Gary, seconded by Toby.
- Board voted to approve rink budget as amended.

8. **Financials** - Mireille/Ben

- Rink budget
 - Approved as amended by the board.
- [Budget for the year](#)
 - Deferred till next meeting.
- Reserve for eventual replacement of snowblower
- \$200 was originally the suggested amount. With sponsorship we will likely be looking at a higher amount this year due to extra funds. Decision deferred to next meeting.

9. **Communications**

- Newsletter (January edition)
 - Promote the Outdoor rink
 - Ski Heritage east
 - Pierre Rocque park rink, callout for volunteers.
 - Winter carnival
 - Announce new sponsors
- Website
 - Miranda is not present

- Facebook page
 - Miranda is not present

10. Events

- Caroling - debrief
 - No board members attended.
 - Karen Chow, former board member, ran the event; had a reasonable turnout.
- Choose a date and budget for Winter Carnival
 - February 8th 10:30 to 12:30
 - Toby will plan out a sponsored and unsponsored budget for the festival for the next meeting in January.
- [Calendar of events](#) - plan until summer 2020
 - Deferred.

11. New Business

Affordable housing

- Brief discussion of affordable housing and Inclusionary zoning with guest

Dog park

- They have removed the garbage can at the dog park at Mary Scott park. People are littering with their dogs' poop bags.
- Gary has requested that **Mireille take this up with the councillor.**

Official plan

- Toby shared his takeaways from the official plan meeting. He has emailed the board members the five big moves document's that they shared with attendees.

12. Forward agenda items

- Budget

13. Next Meetings

January 13, 2020 (staff lounge - basement)

February 10, 2020 (staff lounge - basement)