



## Meeting Agenda | Ordre du jour

June 14, 2021

Attendance: Mireille Brownhill, Toby Bossert, Gary Bradshaw, Miranda Gray, Josée Bidal Thibault

1. Welcome
2. Approval of the agenda
  - approved by consensus
3. Approval of minutes
  - from March 8, 2021
    - i. Approved
  - from May 10, 2021
    - i. Approved as amended
4. Follow-up on action items
  - Popsicles – Miranda and Josée to determine dates and logistics, Mireille to manage volunteers.
    - i. We had planned to do this on the last day of the school year, but this is a moot point with all school's remote schooling.
    - ii. No volunteers were invited.
  - Mireille will look into the cost of branded and unbranded tents.
    - i. Mireille has requested a quote for a branded tent. For unbranded she has looked at tents at Costco and Canadian tire which would cost between \$175 to \$200.
  - Mireille to order a second batch of postcards
    - i. Order complete and Mireille has been re-imbursed.
  - Mireille to order t-shirts
    - i. In the process of finalizing the design of the shirts and the order size.
  - Mireille to follow up with website volunteer
    - i. They are no longer available. Miranda will take the lead to find another.
  - Mireille to create a poster for yoga in the park and share it on FB.
    - i. Poster created for the newsletter and has been posted to the Facebook page.
  - Josée to share scavenger hunt ideas in late May/early June

- i. Moved to events.

5. President's update – Mireille

- SHE
  - i. We signed a letter of support for their funding application for the Healthy Communities Grant.
- LRT Stage 2
  - i. Diana (stakeholder relations) is very busy. Now that construction is happening there is no capacity to cater to our residents for LRT presentations for our CA specifically. Jordan in the councillor's office is responsible for the file.
- Insurance
  - i. We did not purchase commercial general liability insurance this last year because the cost was prohibitive. We only purchased Director's and officer's insurance last year.
  - ii. We got a quote back for Directors and Officers insurance it represented a 45% increase from \$515 to \$750. This was apparently based on revenue, which is strange because that represents 25% of our total revenue. Mireille to continue communications with the broker.

6. Rink update – Gary

- Gift cards went out and the rink volunteers donated the gift cards to the Orléans-Cumberland foodbank.
- The snowblower is put away and everything is locked up for the summer, we're waiting to see if the city does any work on the boards.
- Gary is working on a maintenance list for the city and will share it with the board

7. FCA update – Miranda

- Wednesday is the AGM for the FCA. Most of the talk will be about how we get the city to listen in regard to the official plan.
- We will wait till the report for ward 1 drops and review it then.
- Miranda has offered to remain the FCA rep for the board even if she's not on the board next year.

8. Financials – Gary + all

- Planned expenses - T-shirts a little over \$400, insurance is to be determined, and up to \$300 spent on popsicles.
- Miranda moves to purchase two unbranded tents with a budget of \$450. Josée seconds. **Josée has agreed to pick up these tents.** Motion passes
- Miranda moves to purchase two rectangular tables for up to \$200. Mireille seconds. Motion passes. **Toby to purchase the tables.**
- Mireille moves to purchase a \$50 gift card for Fran in recognition of her work on the newsletter. Miranda seconds it. Motion is carried. **Mireille to purchase and deliver gift card.**

- For the swag, we are putting a pin in it until we have quotes back from the printer.
- In light of our surplus due to COVID, Josée puts forward a motion to increase our contribution to the snowblower reserve for this calendar year to \$400. Gary seconds. Motion passes unanimously.

#### 9. Events

- Popsicle give-away - Canceled due to COVID restrictions and planning difficulties.
- Garden showcase on FB – **Miranda to draft FB post and publish it.**
- Yoga in the park - Mireille is working on it, once she has an invoice she will pass it along to Gary.
- Scavenger hunt - Josée has not posted the June Scavenger hunt yet. Content has been created and Miranda will assist with posting on Facebook.
- Community BBQ – July 17 - Cancelled to COVID. The \$500 we planned to spend on this activity will be spent on next year's BBQ.
- AGM - Josée moved that the AGM will be held on September 20th, 2021 in an online setting. Mireille seconded it. Unanimously approved.

#### 10. Communications – ALL

- Redistribution of tasks – check-in
  - i. The Facebook redistribution of tasks is going well. Josée mentioned that she is having trouble with Facebook moderation, but overall the moderation has improved since the redistribution. Josée will focus primarily on the email account.
- Email account
  - i. We have been emailed by groups looking to reallocate funds away from the police. This is a political issue and our policy is to be politically neutral as a board so we are not supporting these initiatives.
- Newsletter topics (summer edition)
  - i. Things to do in Ottawa
  - ii. A reminder about Yoga in the Park
- Website
  - i. Miranda already spoke about finding a volunteer
  - ii. We still need to have Josée add a Bio and add her onto the website.
- Facebook page
  - i. covered under redistribution of tasks.

#### 11. Development – Miranda

- No news

#### 12. New Business

#### 13. Next meetings

- Monday, July 26th

- Tuesday, September 7th