



## Meeting Minutes

November 8, 2021 – 7pm

Attendance: Mireille Brownhill, Gary Bradshaw, Toby Bossert, Josée Thibault, Shannon Tessier

Welcome

1. Approval of the agenda
  - approved unanimously
2. Approval of minutes from Sept 7, 2021
  - Approved unanimously
  - Approval of minutes from AGM and Oct meeting deferred to next meeting
3. Follow-up on action items
  - Community notified of budget requests via FB group post. Emailed suggestions sent Oct 29 to Councillor Luloff along with BIA and Ski Heritage East. F/u planned specifically on opening up sound wall near Burgundy. TBD.
  - Meeting with rink volunteers held. See below.
  - Board spoke to Ski Heritage East about a possible winter event collaboration. Suggestions included a hot chocolate table at Carine Wilson as school has a ski team, which might be able to assist. For consideration - an organized night time cross-country skiing event or “learn to ski” event in late Feb/early March. Ski Heritage East board to discuss and follow up. TBD.
4. President’s update – Mireille
  - Board attended consultation for the four Orleans wards (East wards) re: City budget.
  - Ward boundaries are changing. As of next election, our area would become part of the new Innes Ward (currently represented by Laura Dudas).
  - Local accessibility: some citizens have raised concerns about CG Mall. Up to landlord to make changes to comply with accessibility laws as opposed to individual businesses. Board will draft a letter to send to CG Mall businesses to encourage them to ask the property manager to enhance accessibility.
  - Recommended that everyone reads or rereads the GCOWCA bylaws as a refresher. This will need to be reviewed at a later date this year.

## 5. Rink update – Gary

- Ryan, Jason, Dave and Jeff (rink volunteers) met with Board members last week. Board also spoke to contact at City of Ottawa regarding the rink and will do site visit with her and Jeff next week. Rink volunteers in total are 23 - 16 are full-time. Rink volunteers have requested new shovels and barriers. Roles and responsibilities to be clarified re: City vs volunteers.

## 6. Financials

- Below

## 7. Events

- Halloween Pumpkin Parade – completed
  - Completed virtually (FB) due to rain
  - Was successful with about 20 who participated. Community seemed to appreciate it.
  - Gift card given to winner.
- Carolling
  - Early December in the past. Will not do this year due to Covid.
- Winter carnival
  - February 19th is our tentative date. Board to prepare budget (serve taffy, hot chocolate previously discussed). Board has games used from last carnival in 2020.
- Ski event
  - Date TBD but sometime Feb, maybe early March.
- Dog Walk-a-Thon
  - Date TBD. Usually late Spring. Will plan closer to date.

## 8. Communications – ALL

- FCA (Federation of Community Assemblies) next meeting is Nov 17. Board will attend. FEDCO at City Hall meets again in December.
- Email account
  - i. nothing to report
- Newsletter topics - December
  - i. Will do a repeat of giving Tuesday suggestions prior to the holidays and emphasize Xmas hampers programs.
  - ii. City snow clearing and what to do if your street is in need
  - iii. Raise awareness of rink and how to get updates (FB and City rink website).
  - iv. Ski Heritage East may want to include a blurb. Board to inquire with Ski Heritage East.
- Website
  - i. List of board members has been updated and all minutes from past meetings have been uploaded.
- Facebook page

i. Facebook has made changes to group moderation settings. Discussed challenges of moderating and board members' views of the purpose of the group. Due to time constraints, Board will continue discussion at the next meeting.

9. Volunteer needs

- Board will write up a volunteer job description and submit to U of Ottawa volunteer recruitment.
- Possible needs: translation of the newsletter and website maintenance

9. Next meetings

- Monday, December 13, 2021
- January 10, 2021
- February 14, 2021
- March 14, 2021

Meeting Adjourned

Convent Glen Orléans Wood Community Association / Association communautaire Convent Glen Orléans Woods		
Draft budget - August 2021		
July 1, 2021 to June 30, 2022		
<b>REVENUES</b>		
Rink management - City of Ottawa		\$ 3,446.00
Advertisement		\$ -
Sponsorship		\$ 500.00
Cash donations		\$ -
<b>Total Revenues</b>		<b><u>\$ 3,946.00</u></b>
<b>EXPENSES</b>		
Yoga in the park		\$ 450.00
BBQ ( Summer )		\$ 1,000.00

Volunteer recognition		\$ 100.00
Winter Carnival		\$ 500.00
Dog walk-a-thon		\$ 100.00
FCA Annual Membership		\$ 35.00
P.O. Box rental (2 years)		\$ 195.00
Insurance		\$ 108.00
Rink maintenance expenses		\$ 950.00
Bank fees		\$ 45.00
Snowblower reserve		\$ 400.00
Rink Capital Imp.		\$ 500.00
Musician		\$ 100.00
Swag		\$ 400.00
<b>Total Expenses</b>		<b>\$ 4,383.00</b>
<b>Net Income (loss)</b>		<b>-437.00</b>
<b>Previous reserve amnt (2021-2022)</b>		<b>800.00 \$</b>