



## Meeting Minutes

September 7, 2021 – 7pm

Attendance: Mireille Brownhill, Gary Bradshaw, Toby Bossert, Miranda Gray, Josée Thibault

Welcome

1. Approval of the agenda
  - approved by consensus
2. Approval of minutes from July 26, 2021
  - Approved as amended by consensus
3. Follow-up on action items
  - Miranda to draft FB post for garden showcase and share it
  - Miranda to recruit website volunteers – Ongoing. As Miranda is leaving the board, she will continue this endeavour until November 1<sup>st</sup> then hand it off.
  - Miranda to update the board members on our website
4. President's update – Mireille
  - A bulletin board will be installed in Hiawatha Park for community use. Apparently, other community associations have made requests for bulletin boards which are typically installed in their main park. So we are getting one for our area, however, our area doesn't have one main park but many smaller parks.
5. Rink update – Gary
  - Gary got an email from the volunteers asking that we ask the city representative Emma if we can get some paint for the boards. The city said no we don't do that, we give you the money and you maintain the rink. One of the rink volunteers can get the paint at cost so Gary is waiting to hear back from the volunteers on that. The board agreed to budget for the cost of paint as a one-time capital project.
6. FCA update – Miranda
  - The first meeting of the FCA is on September 15 at 7 p.m. The main topic will be the official plan and the budget.

## 7. Financials – Gary

- Review draft budget for 2021-2022, finalize and adopt it
- The board discussed the budget.
- Miranda moved that we approve the budget. Josée seconds. Unanimously approved

## 8. Events

- Yoga in the park – wrapped up
  - Yoga in the park was successful we had an average of 25 people per session
  - Keeping the same park went really well vs rotating through parks; will do one park per month again next year.
- AGM – September 27
  - Have people send their LRT questions ahead of the AGM so that the LRT phase 2 team will be prepared to answer them.
  - Mireille and Gary will finalize the income statement
  - Board members will be asked to introduce themselves.
- Carolling
  - Early December in the past.
- Winter carnival
  - February 12th is our tentative date.
- Possible Halloween event:
  - we will discuss this after the AGM

## 9. Communications – ALL

- Email account
  - i. nothing to report
- Newsletter topics – September
  - i. Remind community members to send in their LRT questions for the AGM.
  - ii. Include a link to the previous LRT presentations.
- Website
  - i. List of board members has been updated and all minutes from past meetings have been uploaded. Miranda provided instructions via email regarding communicating with our server host.
- Facebook page
  - i. A member of the FB group requested that we allow political discussion. The board discussed and decided we will not allow political discussion; we will be shutting down those threads and directing them to other groups such as Orléans votes.
  - ii. Off-topic posts in our group: The board discussed off-topic posts in our Facebook group.

10. Next meetings

- AGM – September 27, 2021
- Tentative – Tuesday, October 12, 2021

Meeting Adjourned

Convent Glen Orléans Wood Community Association / Association communautaire Convent Glen Orléans Woods		
Draft budget - August 2021		
	<i>July 1, 2021 to June 30, 2022</i>	
<b>REVENUES</b>		
Rink management - City of Ottawa		\$ 3,446.00
Advertisement		\$ -
Sponsorship		\$ 500.00
Cash donations		\$ -
<b>Total Revenues</b>		<b><u>\$ 3,946.00</u></b>
<b>EXPENSES</b>		
Yoga in the park		\$ 450.00
BBQ (Summer)		\$ 1,000.00
Volunteer recognition		\$ 100.00
Winter Carnival		\$ 500.00
Dog walk-a-thon		\$ 100.00
FCA Annual Membership		\$ 35.00
P.O. Box rental (2 years)		\$ 195.00
Insurance		\$ 108.00
Rink maintenance expenses		\$ 950.00
Bank fees		\$ 45.00

Snowblower reserve		\$ 400.00
Rink Capital Imp.		\$ 500.00
Musician		\$ 100.00
Swag		\$ 400.00
<b>Total Expenses</b>		<b>\$ 4,383.00</b>
<b>Net Income (loss)</b>		<b>-437.00</b>
<b>Previous reserve amnt (2021-2022)</b>		<b>800.00 \$</b>